

### **Expression of Interest for Mail Messaging System**

UCO BANK, having its Head Office at Kolkata and Zonal Offices at 35 locations and more than 2100 branches across India, is planning for Implementation and Integration of Mail Messaging System.

Bank invites *Expression of Interest* (EOI) from Manufacturers and/or Authorized Integrators of *Mail Messaging System* with proven capabilities in supply, installation, commissioning and maintenance of *Mail Messaging System*. The scope of the work would cover supply, implementation, integration and maintenance of required Hardware and Software for Mail Messaging System. Only those bidders, who satisfy the eligibility criteria as mentioned herein below need, respond.

#### **1. Eligibility Criteria :**

- 1.1 The bidder should be a profitable company in last three financial years. Copies of annual reports and audited balance sheet for the last three years ending on 31.03.2009, 31.03.2008 and 31.03.2007 should be provided.
- 1.2 The bidder should have the experience of supply, implementation, integration and maintenance of Mail Messaging System at least for last 3 years in India. Documentary proof should be provided in support of experience like order copy/contract copy/certificate from customer.
- 1.3 The bidder should have deployed Mail Messaging System in at least **one** Bank or Public Sector Financial Institution in India with minimum 1000 mail boxes on Wide Area Network (WAN) i.e. Intranet environment and also interfacing with Internet. Documentary proof should be provided in support like order copy/contract copy/certificate from customer.
- 1.4 The bidder should be original manufacturer of product or their authorized representative. In case of authorized representative, a letter of authorization to this effect from Original manufacturer must be furnished. This letter should specify that in case authorized representative is not able to provide support/upgrade during contract period, original manufacturer should provide same.
- 1.5 The bidder, if earlier enlisted with the Bank, should have satisfactory record in Delivery/Supply related to Computer/Telecommunication items in the recent past.

The basis of scoring is mentioned in **Annexure- I**. The eligible bidder, to qualify, must secure 50% out of total 80 marks in category A and more than 50% out of total 30 Marks in Category B.

## 2. Document to be submitted :

Bidders who wish to respond to this EOI should submit the information supported by the following documents: -

- 2.1 The responses to this EOI must be complete and comprehensive with explicit documentary evidence in support of all the eligibility criteria mentioned herein above (copies of Purchase Orders / Installation Certificates/ Auditor's certificates etc.)
- 2.2 Client-wise present installed base of Mail Messaging System with supporting documents.
- 2.3 Copy of agreement or any other legal document between the manufacturer and the bidder where the former has authorized the latter to sell and service its products.  
**(Incomplete responses without the required documents are liable to be rejected)**
- 2.4 Documents pertaining to all products that will be deployed in the proposed solution by the bidder.

The Bank reserves the right to accept/ reject any or all offers submitted in response to this advertisement without assigning any reason whatsoever.

The Bank further reserves the right to issue Request for Proposal (RFP) to vendors it deems eligible and qualified based on the evaluation of the responses received.

All response to the EOI must be sent in a sealed cover superscripting "**EOI for Mail Messaging System**" to the below mentioned address: -

General Manager (IT)  
UCO Bank,  
Head Office  
Department of Information Technology, 5th Floor  
3 & 4, DD Block, Sector- I, Salt Lake  
Kolkata -700 064.

All responses to this request for EOI must reach the above address latest by 4 p.m. on **23<sup>rd</sup> March, 2010**. Open responses received through E-mail/ Fax will not be considered. UCO Bank will not be responsible for non-receipt of quotation within the specified date and time due to any reason including postal holidays or delays. UCO Bank will also not be responsible for misplacement of the EOI document in case it is not properly superscripted with the words "**EOI for Mail Messaging System**". In case the specified date of submission of EOI is declared a holiday in West Bengal, the bids will be received till the specified time on next working day.

***Please Note: This is not a Request for proposal (RFP) and commercials are not to be submitted with "Expression of Interest".***

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**Basis of scoring**

**Annexure-1**

Category	Sl. No.	Parameter	Criterion	Marks	Criterion	Marks	Criterion	Marks	Criterion	Marks	Criterion	Marks
A	A.1	<b>COMPANY'S PROFILE</b>										
	A.1.1	Date of Commencement of business In India	More than 10 years ago	10	Above 8 years up to 10 years ago	8	Above 6 years up to 8 years ago	6	Above 4 years up to 6 years ago	4	Above 3 years up to 4 years ago	2
	A.1.2	Main Activity	Proposed Service is their core activity	10	Proposed Service is one of their activities	6	-	-	-	-	-	-
	A.1.3	Constitution	Public limited company	10	Private limited company	8	Partnership	4	Proprietorship	2	-	-
	A.1.4	<b>FINANCIAL POSITION</b> : annual reports and audited balance sheet for the year ending on 31.03.2009										
	A.1.4.1	Paid Up Capital	Above 50 Crores	10	Above 40 Crores up to 50 Crores	8	Above 30 Crores up to 40 Crores	6	Above 20 Crores up to 30 Crores	4	Less than 20 Crore	2
	A.1.4.2	Gross Profit	Above 20 Crores	10	Above 10 Crores up to 20 Crores	8	Above 5 Crores up to 10 Crores	6	Above 2 Crores up to 5 Crores	4	Less than 2 Crore	2
	A.1.4.3	Net Profit (PAT)	Above 15 Crores	10	Above 10 Crores up to 15 Crores	8	Above 5 Crores up to 10 Crores	6	Above 2 Crores up to 5 Crores	4	Less than 2 Crore	2
	A.1.4.4	Growth in Sales	>25%	10	20-25%	8	15-20%	6	10-15%	4	<10%	2
	A.1.4.5	Growth in Profitability	>15%	10	10-15%	8	5-10%	6	3-5%	4	<3%	2

Category	Sl. No.	Parameter	Criterion	Marks	Criterion	Marks	Criterion	Marks	Criterion	Marks	Criterion	Marks
B	B.1	<b>PAST EXPERIENCE</b>										
	B.1.1	Implemented Mail Messaging System in India (1000 MAIL Boxes in each organisation)	More than 4 Bank/ Public Sector Financial Institution	10	4 Bank/ Financial Institutio Public Sector Financial Institution n	8	3 Bank/ Public Sector Financial Institution	6	2 Bank/ Public Sector Financial Institution	4	1 Bank/ Public Sector Financial Institutio n	2
	B.1.2	Implemented Mail Messaging System in India (1000 MAIL Boxes in each organisation)	More than 4 Organisation (Other than Bank/ Public Sector Financial Institution )	10	4 Organis- ation (Other than Bank/ Public Sector Financial Institution )	8	3 Organis- ation (Other than Bank/ Public Sector Financial Institution )	6	2 Organis- ation (Other than Bank/ Public Sector Financial Institution )	4	1 Organis- ation (Other than Bank/ Public Sector Financial Institutio n )	2
	B.1.3	Implemented Mail Messaging System in India in an organization	Over 3000 MAIL Boxes	10	Above 2500 to 3000 MAIL Boxes	8	Above 2000 to 2500 MAIL Boxes	6	Above 1500 to 2000 MAIL Boxes	4	Above 1000 to 1500 MAIL Boxes	2