

In terms of the Prevention of Money Laundering Act, 2002 and Directions given by Reserve Bank of India, all customers of the Bank are required to comply with Know Your Customer (KYC) guidelines. Accordingly, all customers of the bank who have not yet complied with KYC guidelines are hereby requested to make their accounts KYC Compliant by contacting their nearby branches for completing KYC updation. For the purpose, the following documents to be furnished to the branch as applicable for different types of customers.

List of valid Documents

Type of Accounts	Certified copies of each of the following documents to be obtained
<p>Accounts of Individuals (If eligible to be enrolled for an Aadhaar number)</p>	<p>i) The Aadhaar number issued by the UIDAI</p> <p>ii) The PAN or Form 60 as defined in Income Tax Rules 1962 and such other documents including in respect of the nature of business and financial status of the customer as may be required by the Bank.</p> <p>Where an Aadhaar number has not been assigned to a customer, he/she shall furnish proof of application of enrolment for Aadhaar and in case PAN is not submitted, one certified copy of an #“officially valid document” containing details of identity and address and one recent photograph shall required to be submitted.</p> <p>#Officially Valid Document” (OVD) means the passport, the driving licence, the Voter's Identity Card issued by the Election Commission of India, job card issued by NREGA duly signed by an officer of the State Government, letter issued by the National Population Register containing details of name and address.</p> <p>A document shall be deemed to be an OVD even if there is a change in the name subsequent to its issuance provided it is supported by a marriage certificate issued by the State Government or Gazette notification, indicating such a change of name.</p>
<p>Accounts of Individuals (If not eligible to be enrolled for an Aadhaar number or or who is not a resident)</p>	<p>i. PAN or Form No. 60 as defined in Income-tax Rules, 1962, as amended from time to time.</p> <p>ii. one recent photograph and</p> <p>iii. A certified copy of an OVD containing details of identity and address.</p> <p>Provided that in case the OVD submitted by a foreign national does not contain the details of address, in such case the documents issued by the Government departments of foreign jurisdictions and letter issued by the Foreign Embassy or Mission in India shall be accepted as proof of address.</p> <p>While opening accounts of legal entities as specified in Master Direction on KYC of RBI, in case, PAN of the authorised signatory or the power of attorney holder is not submitted, the certified copy of OVD of the authorised signatory or the power of attorney holder shall be obtained, even if such OVD does not</p>



