



UCO BANK

HRD DEPARTMENT, HEAD OFFICE - 2, 3-4 DD BLOCK, SECTOR-I, SALT LAKE, KOLKATA - 700 064.

Invites applications from Indian Citizens for the posts as follows :

Last date for Receipt of Applications - 19.05.2007
Last date for Receipt of Applications from far-flung areas - 29.05.2007

Name of the Post & Vacancies:

Post Code	Post	Grade /Scale	No. of vacancies
01	Dy./Asst.General Manager (Law)	TEGS VI/ SMGS V	1
02	Asst. General Manager (IT)	SMGS-V	1
03	Chief Officer (IT)	SMGS-IV	2
04	IT Officer	MMGS III	5
05	IT Officer	MMGS II	18
06	Asst. General Manager (Security)	SMGS V	1
07	Chief Officer (Security)	SMGS-IV	1
08	Sr./Jr. Law Officer	Contractual basis	10
	Total		39

The number of posts and vacancies as above are tentative and may change as per requirement of the bank.

NOTE :

i) Abbreviations stand for: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, GEN-General Category, OC: Orthopaedically Challenged, HI - Hearing Impaired, VI - Visually Impaired.

ii) Reservation in Posts :

Scale	Post	SC	ST	OBC	PC
TEGS VI SMGS V SMGS IV	Law/IT/Security	Nil	Nil	Nil	Nil
MMGS III	IT	1	1	3	1
MMGS II	IT	2	1	4	1
Contractual basis	Sr./Jr.Law Officer	2	1	3	1
Total		5	3	10	3

As the reservation for Physically Challenged candidates is on a horizontal basis, the selected candidates will be placed in the appropriate category (viz. SC, ST, OBC, General) to which they belong.

- The number of vacancies as also the number of reserved vacancies is provisional and may vary according to actual requirements of the Bank.
- In case of non-availability of reserved candidates, Bank reserves its right to inter-change these categories as per Government Directives.
- It is clarified that it may not be possible to employ Physically Challenged candidates in all Offices/Branches of the Bank and they will have to work in the post identified by the Bank as suitable for them.
- Candidates belonging to Reserved Category, including Physically Challenged candidates, for which no reservation has been announced, are free to apply for vacancies announced for General Category.

iii) Definitions:

- An Orthopaedically Challenged (OC) person is one having a minimum of 40% physical defect or deformity which causes interference with the normal functioning of the bones, muscles and joints and is so certified by a Medical Board appointed by the State Government.
- Deaf & Hearing Impaired (HI): The Deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life, i.e. total loss of hearing in both ears. They do not hear; understand sounds at all even with amplified speech. Hearing impairment means loss of more than 60 decibels in the better ear in the conversational range of frequencies.
- A Visually Impaired person is one having the following disability : Blindness or low vision - Persons who suffer from either of the following conditions:
 - Total absence of sight
 - Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses,
 - Limitation of the field of vision subtending an angle of 20 degree or worse.
 Persons with low vision also are eligible for the vacancies reserved for persons with visual disability. Person with low vision means a person with impairment of vision of less than 6/18 to 6/60 with best correction in the better eye or impairment of field in any one of the following categories :
 - Reduction of fields less than 50 degrees.
 - Heminaopia with macular involvement.
 - Altitudinal defect involving lower fields.

Hearing Impairment means loss of 60 decibels or more in the better ear in the conversational range of frequencies. Locomotor Disability or Cerebral Palsy - Persons who have a minimum of 40% of physical defect or deformity which causes an interference with the normal functioning of the bones, muscles and joints.

01. PAY SCALE & EMOLUMENTS:

SCALE	PAY SCALE (Rs.)	APPROX. TOTAL EMOLUMENTS AT THE START OF THE SCALE INCLUSIVE OF DA, CCA & HRA AT METROPOLITAN CENTRES
TEGS-VI	26620-680/4-29340	Rs.36,705/-
SMGS-V	24140-620/4-26620	Rs 33,336/-
SMGS-IV	20480-560/1-21040-620/5-24140	Rs. 28,364/-
MMGS-III	18240-560/5-21040-620/2-22280	Rs. 25,320/-
MMGS-II	13820-500/1-14320-560/10-19920	Rs. 19,315/-
	Contractual - Senior Law Officers - Junior Law Officers	Package Rs.3,52,000/- Package Rs.2,73,000/-

NOTE: Medical Aid, Leave Fare Concession, House rent allowance, retirement benefits and other perquisites will be admissible as per the rules of the Bank.

2. ELIGIBILITY CRITERIA:

a) Nationality / Citizenship:

A candidate must be either (i) a Citizen of India or (ii) a subject of Nepal or (iii) a subject of Bhutan or (iv) a Tibetan Refugee who came over to India before 1st Jan. 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Govt. of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination/interview but on final selection the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government of India.

3: AGE, EDUCATIONAL QUALIFICATIONS & POST-QUALIFICATION WORK EXPERIENCE :

Note:

- The Educational Qualifications prescribed for the post are the minimum. Candidates must possess these qualifications and must attach proof thereof, i.e., attested photocopies of the Provisional Passing Certificate & Marksheet from the educational institution they have studied, along with the Application Form as indicated in Point No.16(a) of the Application Form.

(b) In all the notified posts Work Experience is essential, it should be full time, relevant to the post applied for, and should be post-qualification, i.e., it will be counted from the date of acquiring the prescribed qualification till 31.1.2007.

(A). Dy./Asst. General Manager (Law) in Generalist Cadre

Sr. No.	Post	Dy./ Asst. General Manager (Law)
1.0	Cadre/Grade/Scale	Generalist/Top Management-Scale-VI/Senior Management-Scale-V
2.1	Number of Posts	1
2.2	Posts to be reserved for SC/ST/OBC/PC	Nil
3.0	Selection Procedure	The selection will be made on the basis of Interviews.
4.0	Eligibility Criteria	
4.1	Age (as on 01.03.2007)	Minimum 45 years - Maximum 50 years
4.2	Educational Qualification	Degree in Law
4.3	Experience	Experience of 15 years as a practicing advocate dealing in banking / financial institution matters and / or as a Law Officer in the Law Department of a Scheduled Commercial Bank or a Financial Institution. However, the experience as practicing advocate dealing in banking/ financial institution matters should not be less than 3 years.
5.0	Whether Internal candidates can apply	Yes. Internal Candidates with prescribed Qualifications and meeting the age criteria may apply. Internal candidates may be allowed five years relaxation in both Minimum and maximum Age limit.

(B) Asst. General Manager (IT) in Generalist Cadre

Sr. No.	Post	Asst. General Manager (IT)
1.0	Cadre/Grade/Scale	Generalist/Senior Management- Scale-V
2.1	Number of Posts	1
2.2	Posts to be reserved for SC/ST/OBC/PC	Nil
3.0	Selection Procedure	The selection will be made on the basis of Interviews.
4.0	Eligibility Criteria	
4.1	Age (as on 01.03.2007)	Minimum 40 years - Maximum 50 years
4.2	Educational Qualification	IT Graduate from a recognized University/reputed Institute
4.3	Experience	Minimum 5 years in IT in general in a SCB out of which minimum 1 year in Scale -IV Previous Experience in implementing/maintaining CBS is must
5.0	Whether existing staff can apply	Yes. Internal Candidates. a. with prescribed Qualifications and meeting the age criteria may apply; b. may be allowed five years relaxation in both Minimum and Maximum Age limits; c. should match the general IT experience criteria as applicable for the external candidates. However, previous experience in implementing/maintaining CBS is not essential

(C) Chief Officer (IT) in Generalist Cadre

Sr. No.	Post	Chief Officer (IT)
1.0	Cadre/Grade/Scale	Generalist/Senior Management- Scale-IV
2.1	Number of Posts	2
2.2	Posts to be reserved for SC/ST/OBC/PC	Nil
3.0	Selection Procedure	The selection will be made on the basis of Interviews.
4.0	Eligibility Criteria	
4.1	Age (as on 01.03.2007)	Minimum 35 years - Maximum 45 years
4.2	Educational Qualification	IT Graduate from a recognized University/reputed Institute
4.3	Experience	Minimum 3 years in IT in general in a SCB out of which minimum 1 year in Scale -III- Previous Experience in implementing/maintaining CBS is must
5.0	Whether existing staff can apply	Yes. Internal Candidates. a. with prescribed Qualifications and meeting the age criteria may apply; b. may be allowed five years relaxation in both Minimum and Maximum Age limits; c. should match the general IT experience criteria as applicable for the external candidates. However, previous experience in implementing/- maintaining CBS is not essential

D. IT OFFICER in MMGS-III in Generalist Cadre

Sr. No.	Post	IT Officer in MMGS-III										
1.0	Cadre/Grade/Scale	Generalist/Middle Management- Scale-III										
2.1	Number of Posts	5										
2.2	Posts to be reserved for SC/ST/OBC/PC	<table border="1"> <thead> <tr> <th>Category</th> <th>No. of Posts</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>1</td> </tr> <tr> <td>ST</td> <td>1</td> </tr> <tr> <td>OBC</td> <td>3</td> </tr> <tr> <td>PC</td> <td>1</td> </tr> </tbody> </table>	Category	No. of Posts	SC	1	ST	1	OBC	3	PC	1
Category	No. of Posts											
SC	1											
ST	1											
OBC	3											
PC	1											
3.0	Selection Procedure	The selection will be made on the basis of Interviews.										
4.0	Eligibility Criteria											
4.1	Age (as on 01.03.2007)	Minimum 30 years - Maximum 45 years										
4.2	Educational Qualification	IT Graduate from a recognized University/reputed Institute										
4.3	Experience	Minimum 2 years 6 months in IT in general in a SCB out of which minimum 6 months in Scale -II Previous Experience in implementing/maintaining CBS is a must										
5.0	Whether existing staff can apply	Yes. Internal Candidates. a. with prescribed Qualifications and meeting the age criteria may apply; b. may be allowed five years relaxation in both Minimum and Maximum Age limits; c. should match the general IT experience criteria as applicable for the external candidates. However, previous experience in implementing / maintaining CBS is not essential										

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(E) IT OFFICER in MMSG II in Generalist Cadre												
Sr. No.	Post	IT Officer in MMSG-II										
1.0	Cadre/Grade/Scale	Generalist/Middle Management- Scale-II										
2.1	Number of Posts	18										
2.2	Posts to be reserved for SC/ST/OBC/PC	<table border="1"> <thead> <tr> <th>Category</th> <th>No. of Posts</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>2</td> </tr> <tr> <td>ST</td> <td>1</td> </tr> <tr> <td>OBC</td> <td>4</td> </tr> <tr> <td>PC</td> <td>1</td> </tr> </tbody> </table>	Category	No. of Posts	SC	2	ST	1	OBC	4	PC	1
Category	No. of Posts											
SC	2											
ST	1											
OBC	4											
PC	1											
3.0	Selection Procedure	The selection will be made on the basis of Interviews.										
4.0	Eligibility Criteria											
4.1	Age (as on 01.03.2007)	Minimum 25 years – Maximum 40 years										
4.2	Educational Qualification	IT Graduate from a recognized University/reputed Institute										
4.3	Experience	Minimum 2 years in IT in general in a SCB Previous Experience in implementing/maintaining CBS is a must										
5.0	Whether existing staff can apply	<p>Yes. Internal Candidates.</p> <p>a. with prescribed Qualifications and meeting the age criteria may apply;</p> <p>b. may be allowed five years relaxation in both Minimum (subject to a minimum of 21 years) and Maximum Age limits;</p> <p>c. should match the general IT experience criteria as applicable for the external candidates.</p> <p>However, previous experience in implementing/maintaining CBS is not essential</p>										
(F) Asst. General Manager (Security) in Specialist Cadre												
Sr. No.	Post	Asst.General Manager (Security)										
1.0	Cadre/Grade/Scale	Specialist/Senior Management- Scale- V										
2.1	Number of Posts	1										
2.2	Posts to be reserved for SC/ST/OBC/PC	Nil										
3.0	Selection Procedure	The selection will be made on the basis of Interviews										
4.0	Eligibility Criteria											
4.1	Age (as on 01.03.2007)	Minimum:40 yrs. – Maximum : 55 yrs.* (*the maximum age limit prescribed inclusive of all relaxations permissible under Government guidelines)										
5.2	Educational Qualification	Graduate from a recognized University										
5.3	Experience	Minimum 20 years experience as a Commissioned Officer with present rank Army (colonel (Full)/Navy (Captain/Air Force (group captain); or as an Officer not below the rank of Senior Commandant in Para Military Force; or as a Police Officer not below the rank of Senior SP										
(G) Chief Officer (Security) in Specialist Cadre												
Sr. No.	Post	Chief Officer (Security)										
1.0	Cadre/Grade/Scale	Specialist/Senior Management- Scale- IV										
2.1	Number of Posts	1										
2.2	Posts to be reserved for SC/ST/OBC/PC	Nil										
3.0	Selection Procedure	The selection will be made on the basis of Interviews										
4.0	Eligibility Criteria											
4.1	Age (as on 01.03.2007)	Minimum:35 yrs. – Maximum : 50 yrs.* (*the maximum age limit inclusive of all relaxations permissible under Government guidelines)										
4.2	Educational Qualification	Graduate from a recognized University										
4.3	Experience	Minimum 15 years experience as a Commissioned Officer with present rank Army(Major)/Navy (Lt. Commander)/Air Force (Squadron Leader); or as an Officer not below the rank of Dy. Commandant in Para Military Force; or as a Police Officer not below the rank of ASP										
5.0	Whether Internal candidates can apply	Yes. Internal Candidates presently in Scale –III and experience of 15 years as Security Officer, irrespective of the rank can apply.										
(H) Senior/Junior Law Officers on Contractual Basis												
Sr. No.	Post	Senior/Junior Law Officers										
1.0	Cadre/Grade/Scale	Contractual Employment for a period of 5 years										
2.1	Number of Posts	10										
2.2	Posts to be reserved for SC/ST/OBC/PC	<table border="1"> <thead> <tr> <th>Category</th> <th>No. of Posts</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>2</td> </tr> <tr> <td>ST</td> <td>1</td> </tr> <tr> <td>OBC</td> <td>3</td> </tr> <tr> <td>PC</td> <td>1</td> </tr> </tbody> </table>	Category	No. of Posts	SC	2	ST	1	OBC	3	PC	1
Category	No. of Posts											
SC	2											
ST	1											
OBC	3											
PC	1											
2.3	PC-Category of Disability	Orthopaedically handicapped/Visually Handicapped										
3.0	Selection Procedure	The selection will be made on the basis of Interviews										
4.0	Eligibility Criteria											
4.1	Age (as on 01.03.2007)	<p>Senior Law Officers: Minimum 30 years Maximum 35 years</p> <p>Junior Law Officers: Minimum 25 years Maximum 30 years</p>										
4.2	Educational Qualification	Graduate or Post Graduate in Law from a reputed University/ Institute										
4.3	Experience	Senior Law Officers: Minimum 5 years experience in Scheduled commercial banks/financial institutions and/or in any legal profession in competent court of Law Junior Law Officers: No requirement of minimum experience.										
5.0	Remuneration	<p>Senior Law Officers: The package offered by our bank will comprise of Rs.3,52,000/- per annum as Fixed Pay and Rs.37,000/- as maximum variable pay (increment). Payment of actual amount of variable pay will depend on evaluation of performance at the end of the year.</p> <p>Junior Law Officers: The package offered by our bank will comprise of Rs.273,000/- per annum as Fixed Pay and Rs.37,000/- as maximum variable pay (increment). Payment of actual amount of variable pay will depend on evaluation of performance at the end of the year.</p>										
6.0	Whether existing staff can apply	Yes. Existing Staff (Officers/Clerical) with prescribed Qualifications and meeting the age criteria with satisfactory service may apply.										
Unfilled vacancies to the post, if any, will be filled up by recruitment of Junior Law Officers through Campus Interview.												
NOTE : Qualifications mentioned against each posts must be from Universities/Institutes approved by UGC or AICTE.												
4. RELAXATION IN UPPER AGE LIMIT:												
i) Scheduled Caste/Scheduled Tribe candidates by 5 years.												

- ii) In the case of Ex-Servicemen and Commissioned Officers, including ECOs/ SSCOs, who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within the next one year from the last date for receipt of application) other than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidity by 5 years.
- iii) Other Backward Classes candidates by 3 years.
- iv) All persons who have ordinarily been domiciled in Kashmir Division of J & K State during 01.01.1980 to 31.12.1989 by 5 years.
- v) Physically Challenged category candidates (a) by 10 years for SC/ST (b) by 8 years for OBC and (c) by 5 years for General.
- Note:**
- a) An ex-serviceman who has once joined a government job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Government ceases.
- b) The relaxation in upper age limit is allowed on cumulative basis as per Govt. guidelines.
- c) All persons eligible for age relaxation under 4(iv) above must produce the domicile certificate at the time of interview from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 1st Jan. 1980 to the 31st day of December 1989.
- 5. SELECTION PROCEDURE:**
- The selection will be made on the basis of Interview.**
- Bank reserves the right to decide as to whether Group Discussion and Interview should be held or only a process of Interview may be prescribed, depending upon the nature of post, qualification, experience prescribed and also the number of applications received.
- Where the number of applications received in response to the advertisement is large and it is not convenient for the Bank to interview all the candidates, the Bank may at its discretion restrict the number of candidates to a reasonable limit, on the basis of either qualifications and experience higher than the minimum prescribed in the advertisement or on the basis of experience higher than the minimum prescribed in the advertisement or by short listing on the basis of higher/specialised qualifications, experience etc. Candidates should, therefore, mention all the qualifications and experience in the relevant field over and above the minimum qualifications and should attach attested copies of the certificates in support thereof. The Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/short listing with reference to candidates' qualification/suitability and experience etc.
- 6. NON-REFUNDABLE APPLICATION FEE & POSTAGE CHARGES:**
- a) **Rs.50/= (towards Postal Charge) for SC/ST/Physically Challenged candidates.**
- b) **Rs.200/= (including Postal Charges) for OBC, Ex-Servicemen & all other candidates.**
- The fees for each post should be sent by a separate Demand Draft/Pay Order only favouring **UCO BANK RECRUITMENT PROJECT-2007 payable at MUMBAI. Please note Cash, Cheques, Money Orders, Postal Stamps etc. will NOT BE ACCEPTED.** Candidate's Name, Post Code and Date of Birth should be written on the reverse of the Demand Draft/Pay Order.
- c) **Candidates can apply for more than one post. They must, however, send separate applications in separate envelopes for each post, accompanied by separate fee and separate attested copies of required certificates.**
- d) **Application once made will not be allowed to be withdrawn and the Fees once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection. Candidates should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement before applying for any post.**
- 7. GENERAL INSTRUCTIONS:**
- a) The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.
- b) As the applications are to be processed by a computerised system, it is essential that the application is strictly in the prescribed format and properly and completely filled in and contains no corrections/alterations/overwriting.
- c) Before applying for any post, the candidate should ensure that he / she fulfils the eligibility criteria and other norms specified in this advertisement. Decision of Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of Interview, selection and any other matter relating to recruitment will be final and binding on the candidate. The Bank in this behalf shall entertain no correspondence or personal enquiries. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
- d) The candidates, except for SC/ST/OBC/Physically Challenged category, should send only the attested copy of Degree Certificate & Marksheetworks in support of passing the prescribed qualifying examination indicated in Point No.16(a) of the Application Form to confirm the candidate's eligibility.
- e) In addition to the Certificate & Marksheetworks mentioned in Para d) above, candidates belonging to SC/ST/OBC and Physically Challenged category should also send an attested copy of their Caste Certificate &/or Medical Certificate of Handicap issued by the Competent Authority as indicated in Para 8 below. The SC/ ST Caste Certificate should be in the format prescribed by the Government of India, Dept. of Personnel & Training, Office Memo No.36012/6/88-Estt.(SCT), (SRD III), dated 24.04.1990 & No.36036/8/98-Estt. (Res.) dated 16.03.1999. The Other Backward Class (OBC) Certificate should invariably contain the 'CREAMY / NON-CREAMY LAYER' CLAUSE based on income for the financial year 2005-2006 and should be in the format prescribed vide Government of India, Dept. of Personnel & Training Office Memo. No.36033/28/94-Estt.(Res.) dated 02.07.1997.
- Candidates will have to produce Original Caste / Class Certificate, including "Non-Creamy Layer Clause" Certificates at the time of interview, failing which his/her candidature will be cancelled. Candidates belonging to OBC category but coming in the "CREAMY LAYER" are not entitled to OBC reservation. They should indicate their category as 'Gen' or 'Gen Physically Challenged' as applicable. A candidate who after making an application under the OBC Category and participating in the recruitment process is unable to produce the OBC Certificate specifically stating that he/she does not belong to the Socially Advanced Sections, excluded from the benefits of reservations for OBCs in Civil Posts & Services under Government of India, i.e. "Creamy Layer" will have his/her candidature cancelled.
- f) Physically Challenged candidates claiming the benefit of reservations/age relaxation should submit a copy of Medical Certificate as specified in the Disabilities Act of 1995 in support of their disability issued by a Competent Authority as indicated in Para 8 below.
- g) An application not accompanied by photocopies of relevant certificates, where necessary, or the requisite fee or not in prescribed format or not signed by the candidate or not bearing the candidate's photograph pasted firmly at the specified place or incomplete in any respect will not be entertained.
- h) One recent, recognisable Passport size photograph should be firmly pasted on the application at the appropriate place and should be signed across by the candidate. **Three copies of the same photograph should be retained by the candidate for use at the time of interview. Failure to produce the same photograph at the time of the Interview may lead to disqualification. Candidates are also advised not to change their appearance till the recruitment process is complete.**
- i) The candidates will have to appear for Interview at their own expense. However, eligible outstation SC/ST & Physically Challenged candidates attending the interview will be reimbursed to & fro Second Class Rail/ Bus fare by the shortest route on production of evidence of travel. Fare will not be reimbursed to candidates belonging to other categories appearing for interview.
- j) Only candidates willing to serve anywhere in India need apply.
- k) Any request for change of address will not be entertained. Candidates are advised to arrange for collecting the communications sent by UPC / Registered Post to the address for correspondence mentioned in the Application Form.
- l) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Kolkata.
- m) The Bank takes no responsibility to connect any certificate/remittance sent separately. For Each post, a separate application with the fee should be sent.
- n) In case any dispute arises on account of interpretation in version other than English, the English version will prevail.
- o) Only those candidates who are short-listed for appearing in the Personal Interview will be intimated at the communication address furnished by them in the Application Form. The list of candidates who have been finally shortlisted for appointment in the Bank will also be hosted on the Bank's Website, www.ucobank.com
- p) Appointment of shortlisted candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service Regulations & Conduct Rules of the Bank.
- q) Selected candidates will be required to produce a valid discharge certificate/ relieving letter from their present employer before joining the service.
- r) If a candidate is eligible and desires to apply for more than one post, he should make a separate application for each post with requisite fee and / or postage. Applications should be sent in separate envelopes. A single application for more than one post or two or more applications sent in one envelope shall be treated as *invalid*.

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8. COMPETENT AUTHORITY FOR ISSUE OF THE CERTIFICATES TO SC/ST/OBC/PHYSICALLY CHALLENGED CANDIDATES:

For SC/ST/OBC Candidates:

- a) District Magistrate / Additional Distt. Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate/ Sub-Division Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
- b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- c) Revenue Officer not below the rank of Tahsildar.
- d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

For Physically Challenged (PC) Candidates:

Authorised Certifying Authority will be the Medical Board at the District level. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic Surgeon.

9. HOW TO APPLY:

A: (i) The Application Form should be neatly Typed or legibly Hand Written in English in CAPITAL LETTERS on a A4 size (210 x 297 mm) paper in the format given at the end of this advertisement, which may also be downloaded from the Bank's website www.ucobank.com (ii) A recent passport size photograph bearing full signature of the candidate across the same with date should be pasted at right hand top corner at the space provided in the application. (iii) It should also be accompanied by Demand Draft / Banker's cheque (candidate's name, date of birth and post name should be written on the reverse of Demand Draft & / or Pay Orders / Banker's Cheque) and attested copies of certificates/testimonials/medical certificate as indicated in Para 7 (d) & (e) above. (iv) Photocopies of Educational Qualifications, Experience Certificate(s) specifying NATURE & PERIOD of experience, with the originals thereof should be produced at the time of interview. (v) Candidates serving in Government/Public Sector Undertaking (including Banks & Financial Institutions) should send their applications only through proper channel and should produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature will not be considered. The candidate applying through proper channel may, should he/she so desire, send an Advance Photocopy of the Application along with the original Demand Draft / Pay Order, within the stipulated time clearly stating that the original application has also

been submitted through proper channel. (vi) It is for the candidate to ensure that he / she has met with the eligibility criteria and complied with the requirements and adhered to the instructions contained in this advertisement as well as the application form. Candidates are therefore urged to carefully read the advertisement and complete the application form and submit the same as per instructions given in this regard.

B: The Application Form, complete in all respects, should be sent only by ordinary post in a closed envelope superscribed "APPLICATION FOR THE POST OF SPECIALIST OFFICERS IN UCO BANK", to the following address:

**Post Bag No.7640
Malad (W),
MUMBAI – 400 064.**

10. LAST DATE FOR RECEIPT OF APPLICATIONS:

The completed Application Forms SHOULD REACH MUMBAI, at the above mentioned Address and Post Bag Number, ON OR BEFORE 19.05.2007

For the candidates staying abroad and for those posting the Application Form from Far-flung Areas of Andaman & Nicobar Islands, Lakshadweep, Minicoy Islands, Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladak Division of J & K State, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, the last date for receipt of application will be 29.05.2007

APPLICATIONS RECEIVED AFTER THE LAST DATE WILL NOT BE ENTERTAINED.

The Bank will not be responsible for loss of Application in transit or for rejection of Application because of its receipt after the last date of submission.

KOLKATA

DY. GENERAL MANAGER (HRD)



**UCO Bank SPECIALIST OFFICERS
Recruitment PROJECT - 2007**

APPLICATION FORM

Application No.

To,
Post Bag No. 7640
Malad (West),
Mumbai - 400 064

PLEASE AFFIX YOUR RECENT PASSPORT SIZE PHOTOGRAPH HERE AND SIGN ACROSS (Refer Para 11(h) of Advertisement)

With reference to your advertisement, I submit my application in the prescribed format for the below mentioned post in your Bank.

1. POST APPLIED CODE

2. FULL NAME (SURNAME FIRST) IN BLOCK LETTERS : (Leave one space blank between two parts of your name)
Mr. /Mrs. / Miss

3. ADDRESS FOR CORRESPONDENCE : (Leave one space blank between two parts of your address)

STATE PIN CODE

4. OTHER COMMUNICATION MODES :
TELEPHONE NO. (with STD Code) FAX NO: (with STD Code)
MOBILE NO. E-MAIL ADDRESS

5. I am applying for more than one post and sending separate application for other posts. (Indicate by a (✓) tick mark in appropriate box) YES NO
If Yes, Post Names & Post Codes of other posts are:

6. (i) Category TO WHICH I BELONG : SC ST OBC GEN.
Indicate by ✓ mark in appropriate box. (Please enclose photocopy of certificate)
(OBC Candidates coming under 'Creamy Layer Clause' should indicate their category as GEN)

(ii) In case of SC/ST/OBC Candidate -
Name of the Caste/Tribe/Class :
Name of the State to which you belong :

(iii) Caste/Tribe/Class Entry No. in Central List :

7. In case of PHYSICALLY CHALLENGED : OC HI VI
(Indicate by ✓ mark in appropriate box.)
(ii) Please write percentage of Disability : _____ % (Please enclose photocopy of certificate)

8. DATE OF BIRTH
Age (As on 01.03.2007) YEARS MONTHS DAYS

9. FATHER'S / HUSBAND'S NAME (indicate appropriately by ✓ mark) :

10. NATIONALITY :

11. BIRTH PLACE : Place : District : State :

12. INDICATE BY ✓ MARK IN APPROPRIATE BOX :
(i) GENDER : Male Female
(ii) MARITAL STATUS: SINGLE MARRIED WIDOW/WIDOWER DIVORCED
(iii) a) EX-SERVICEMAN : YES NO
b) In case of Ex-serviceman/Commissioned Officer/Police Officer/Other Equivalents, specify -
Date of Discharge :
Reason for Discharge :
Rank at present/last held: _____
A) Acting _____ w.e.f. _____
B) Substantive _____ w.e.f. _____
(iv) I belong to a Religious Minority Community YES NO
If yes, please state your Religion:

(v) Am I a candidate who is ordinarily domiciled in Kashmir Division of State of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989 ? YES NO

13. PARTICULARS OF NON-REFUNDABLE FEES PAID: (ONLY by Demand Draft & Pay Order / Banker's Cheque. CASH, CHEQUES, MONEY ORDER, AND POSTAL STAMPS WILL NOT BE ACCEPTED)

Name & Address of Issuing Bank & Branch	DD / PO Drawn in favour of	Date of Issue	DD / PO No.	Amount
	UCO BANK RECRUITMENT PROJECT - 2007 (Payable at MUMBAI)			Rs.

(NON-REFUNDABLE FEE for each post is Rs.200.00 for GENERAL / OBC / Ex-Servicemen Candidates and Rs.50.00 for SC / ST / Physically Challenged Candidates.
SC / ST / PHYSICALLY CHALLENGED CANDIDATES MUST ENCLOSE AN ATTESTED COPY OF THEIR CASTE CERTIFICATE / MEDICAL CERTIFICATE IN SUPPORT OF THEIR PHYSICAL HANDICAP).

14. PERMANENT ADDRESS :

STATE PIN CODE

15. Languages known (Indicate by ✓ mark in appropriate box) :
A) Speak Read Write B) Speak Read Write
C) Speak Read Write D) Speak Read Write
E) Speak Read Write F) Speak Read Write

16. (a) DETAILS OF POST-RELATED QUALIFICATIONS (as on 31.01.2007) : (Enclose Photocopies of Certificate & Marksheets.)

Name of Graduation / Post-Graduation Degree passed	Month & Year of Passing	Percentage of Marks Obtained	Class / Division / Grade	Subjects studied

(b) EDUCATIONAL/PROFESSIONAL QUALIFICATION : (From 10th standard onwards, as on 31.01.2007). Enclose photocopies of Certificate & Marksheets.)

Examination Passed	Name of University/ Institution Studied	Subjects	Month & Year of passing	%age of marks

(If space is insufficient please attach a separate sheet)

17. Particulars of Post - Qualification Experience (As on 31.01.2007). Enclose copies of experience certificate, if available

Name & Address of Employer & Nature of activities carried out by them	Designation	Period of Service (Give Dates)		Length of Service		Nature of duties performed	Reason for leaving Service
		From	To	Years	Month		

(If space is insufficient please attach a separate sheet)

18. If you are an internal candidate, please furnish the following details :

PFM No.	Designation
Present Scale/Grade	Present place of Posting

19. Any other information :

DECLARATION
I hereby declare that all statements made in this application are true, complete & correct to the best of my knowledge and belief and that I have not concealed any material facts. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere in India. I agree that Bank has right to transfer me to any part of the country at its discretion.
I hereby agree that any legal proceedings in respect of any matter(s) or claims or disputes arising out of this application and/or out of the said advertisement can be instituted by me only at Kolkata. I undertake to abide by all the terms and conditions in the advertisement given by the Bank.

Place :
Date : SIGNATURE OF APPLICANT