

ONLY EMPANELLED CHAIRS SUPPLIERS OF REPUTED BANKS CAN APPLY

TENDER DOCUMENT

FOR

CHAIRSSUPPLY IN
UCO BANK Z.O.

AT

LUDHIANA

**OFFICE OF THE
DEPUTY GENERAL MANAGER
UCO BANK, S.C.O. NO. 37, 2nd FLOOR, PHASE-1
DUGRI, LUDHIANA - 141013**

ARCHITECTS:

GURDEV GROUP OF ARCHITECTS

SCO 1094-95, SECTOR 22-B,
CHANDIGARH – 160 022
PHONE: 0172-2712201
MOBILE: 094170-08450

DETAILS OF TENDER

TENDER FOR THE CHAIRS SUPPLYIN UCO BANK ZO AT LUDHIANA

1. Details of work to be done : CHAIRS SUPPLY in UCO Bank ZO, at LUDHIANA.
2. Form of Contract : Item wise rate
3. Earnest Money : Rs. 10,000/- (Ten thousand only) in form of Demand draft in favor of UCO Bank payable at Ludhiana.
4. Period of contract / time of Completion : 7Days
5. Last Date & time for receiving: of sealed tender. 01.08.2025 at 2:00 p.m.
6. Liquidated damages for non-: completion of work in time 1.0% of the contract value per week subject to a max of 10% of the contract value.
7. Defect Liability Period : 12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.
8. Period of submitting of Final bill. : 15 days from the date of completion.
9. Mobilization Advance / Secured Advance : No Mobilization Advance / secured advance will be given to the Contractor.
10. Place and date of opening of tender : 01.08.2025 at 3:00 p.m. in the Office of the **Chief Manager, UCO Bank, Malhar Road, P.O. Sarabha Nagar, Ludhiana.**

**Chief Manager, UCO Bank,
SCO No.37, 2nd Floor, Phase-1, Dugri Road,
P.O. Urban Estate, Dugri, Ludhiana - 141013**

TENDER FOR THE CHAIRS SUPPLY IN UCO BANK ZO AT LUDHIANA

GENERAL CONDITIONS

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. The rates to be quoted shall include the cost of material, labour charges, carriage; GST shall be paid extra as Govt. rules.
5. The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
6. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
7. All items to be executed as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
8. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
9. Any addition, alteration or correction shall be signed and stamped properly.
10. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He/she must go through all drawings and specifications and documents.
11. The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.
12. The Contractor agency should have already executed works of CHAIRS SUPPLY equivalent the scope of work of the tender.
13. Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
14. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
15. Bank shall not be responsible for any loss or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages, if any, till the work is completed and handed over to the Bank authorities.
16. Any payment to the contractor on account of execution of work, whether it is running payment or final shall be verified by the Architect-in-Charge.
17. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to

remove the defective materials and replace / re-do the work for which no claim shall be entertained.

18. The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
19. Bank may award the work in part or whole to a single party or any other party.
20. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.
21. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderer.
22. Earnest money paid by the contractor shall be forfeited by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
23. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, his own workers and adjacent moving public / road / traffic.
24. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
25. The quantities mentioned in schedule are **provisional** and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
26. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
27. All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract insurance policy in the joint name of Bank and the contractor against this risk to be reimbursed by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
28. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep informing the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.
29. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
30. Conditional tenders are liable to be rejected.
31. The successful tenderer is bound to carry out any item of work necessary for the completion of the project if these such items are not included in schedule of quantities.

32. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
33. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter cannot be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
34. Contractor shall follow all rules / regulations in force and should possess the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.
35. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be incorporated by the contractor.

CONTRACTOR

UCO BANK

TENDER FOR THE CHAIRS SUPPLYIN UCO BANK ZO AT LUDHIANA

S. No.	DESCRIPTION	QTY.	UNIT	RATE	AMOUNT (RS)
A.	<u>CHAIRS SUPPLY:</u> <u>(MAKE: GODREJ/FEATHERLITE/EQUIVALENT)</u>				
1	Thrill Mesh Plus Full Back Chair with Head Rest	3	Nos		
2	Thrill Mesh Back Chair	22	Nos		
3	Visitor Chair Leatherette with Arm Rest(CH1018 or equivalent)	8	Nos		
4	Conference Chairs	12+12	Nos		
5	Three Seater Sofa	2	Nos		
	TOTAL				

Quote Discount, if any = (-) RS _____

NET TOTAL = RS _____

Add 18% GST = RS _____

TOTAL = RS _____

(Rupees _____)

CONTRACTOR

UCO BANK