**ZOL/GAD/2024-25/ Date: 28.02.2025**

****

**UCO Bank Zonal Office**

**B-1/122, 1st Floor, Vineet Khand Gomtinagar, Lucknow – 226010 Phone-0522-493-7657, 0522-493-7661**

**Email -** **Zolucknow.gad@ucobank.co.in**

**RFP for renovation work at Bank’s Aurangabad Branch & A.T.M. Part – I (Technical Bid)**

**The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever.**

**This document is prepared by UCO Bank for renovation work at Aurangabad Branch. It should not be reused or copied or used either partially or fully in any form.**

**INDEX**

|  |  |  |
| --- | --- | --- |
| **Sl.No.** | **Particulars** | **Page No.** |
| **1** | **Notice Inviting Tender** | **3-5** |
| **2** | **Eligibility Criteria & Evaluation Criteria** | **6** |
| **3** | **REJECTION OF BID** | **7** |
| **4** | **ANNEXURE-I(DECLARATION)** | **8** |
| **5** | **ANNEXURE-II (TECHNICAL SPECIFICATION)** | **9** |
| **6** | **FINANCIAL BID-BOQ** | **9-28** |

**Disclaimer**

**While the document has been prepared in good faith, no representation or warranty , express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder’s responses. No contractual obligation on behalf of UCO BANK, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.**

**Notice Inviting Tender**

1. UCO Bank invites sealed tender offers (technical and financial offer) from our empanelled contractors **for renovation work at Aurangabad Branch & A.T.M. Branch.**
2. The bidder (also called the vendor or bidder through this document) selected through this bidding process shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project.
3. **Salient Features**

|  |  |
| --- | --- |
| **Tender Reference** | **ZOL/GAD/2024-25/ dated 28.02.2025** |
| **Name of the work** | **Renovation work at UCO Bank Aurangabad Branch & A.T.M. Lucknow** |
| **EMD** | EMD: **a)** EMD of1. Rs.12,000/- for furnishing work
2. Rs.11,000/- each for electrical and AC Works.

DD must be submitted with Technical Bid (Part-I) in the form of pay order /demand draft in favour of UCO Bank, payable at Lucknow. **Not Applicable for MSME (Document related MSME to be furnished Under Part-I).**1. EMD of unsuccessful bidders will be released (without any interest).
2. EMD of L-1 bidders will be released (without any interest) after submission of Performance Bank Guarantee.
3. However, if Successful tenderer withdraws their acceptance before completion of Work, UCO Bank will have the right to forfeit the Earnest

Money Deposit without making reference. |
| **Last date and time for** | **Off line original hard copy of Part-II of** |

|  |  |
| --- | --- |
| **submission of tender** | **tender document to be submitted by 28/02/2025 upto 17:00 hrs at UCO Bank, GAD, Lucknow Zonal Office, B-1/122, 1st Floor, Vineet khand, Gomtinagar,****Lucknow – 226010** |
| **Date of opening of tender** | 07/03/2025 at 12:00 hrs |
| **Time for completion** | **45 Days from issuance of work order** |
| **Address of communication** | UCO Bank Lucknow Zonal Office General Administration Department B-1/122, 1st Floor, Vineet khand,Gomtinagar, Lucknow – 226010 |
| **Email** | Zolucknow.gad@ucobank.co.in |
| **Phone No.** | 9956622518 |
| **Architect for technical clarifications and drawings** | **M/S Nirman Associates** |
| **Mode of submission** | Offline hard copy |
| **Contents of technical bid (Part-1)** | 1. Original Demand Draft of EMD (Not Applicable for MSME (Document related MSME to be furnished).
2. Bidder‟s Covering letter (Annexure 1)
 |
| **Validity of tender** | 90 (Ninety) days from date of opening |

1. **Submission of tender**
	1. The envelope containing Part-I of tender should be super scribed clearly “Part-I (Technical Bid)” with the name of work and will be addressed to „The Zonal Manager, UCO Bank Lucknow Zonal Office‟ and must be submitted on or before the stipulated date & time of submission of tender.
	2. The financial bid should be submitted in one big non window- envelope in the same envelope containing envelope of Technical Bid. The sealed envelope should be super-scribed as **‘Renovation work at Aurangabad Branch & A.T.M.**
	3. The documents should be submitted to UCO Bank Lucknow Zonal Office General Administration Department, B-1/122, 1st Floor, Vineet khand, Gomtinagar, Lucknow – 226010 within stipulated time frame.
2. **Miscellaneous items**
	1. Vendor‟s representatives will be allowed to be present during opening of bids at their cost.
	2. In case date of pre-bid meeting, last date of receipt or opening of tender are declared as holiday, the respective date shall be treated as deferred and will be re-scheduled to next working day correspondingly.
	3. It may be noted that the requirement given in this RFP is indicative only.
	4. Tenders/offers through email will not be accepted.
	5. Bank reserves the authority to accept or cancel any or all tenders without assigning any reason.
	6. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction in Price Bid is not duly signed and dated by the bidder are liable to be rejected.

**Zonal Head Lucknow Zonal Office**

**Eligibility Criteria**

1. The contractor must be empaneled contractor of Bank under Lucknow Zone.
2. The contractors empaneled in furnishing works are eligible to apply for civil works.
3. The contractor must apply only in that trade (furnishing, electrical or air conditioning works) in which he has been empaneled in the Bank under Lucknow Zone.

**Evaluation Criteria**

Lowest Bid Value will be evaluated on lowest price offered by the bidder against Financial Bid.

**Rejection of Bids**

The bid is liable to be rejected summarily if:

* 1. Tenders are not received in two parts in separate envelopes.
	2. It is not in conformity with the instruction mentioned in this tender document.
	3. If it is not accompanied by requisite tender cost and EMD as stated above.
	4. It is received after expiry of the due date and /or time.
	5. It is evasive and contains incorrect information.
	6. If there is canvassing of any kind.
	7. It is submitted anywhere other than the tender box or to the addressee.
	8. If any indication of price/rate/charges is being found in Part-I of the tender.

**ANNEXURE – I**

**To**

**Zonal Head**

**UCO Bank Zonal Office Lucknow**

Sir

1. We have carefully examined all the contents incorporated in the various parts of this Tender Document no dated

………….. and taken note of all the terms &conditions stated in the Tender Document in its various parts.

1. We hereby agree to abide by and fulfil all other Terms and Conditions of the Tender.
2. We also agree to keep the retention money clause as mentioned in the tender document.
3. The integrity and letter of undertaking and indemnity submitted by us during empanelment in Bank’s list of empaneled contractors shall be binding on me during the course of this work.

For and on behalf of

(With seal)

Signature Name Designation DULY AUTHORIZED SIGNATORY

 day of 20

**ANNEXURE-II TECHNICAL SPECIFICATIONS**

**Approved Make**

|  |
| --- |
| **APPROVED MAKE OF MATERIALS** |
| 1. | False Ceiling/Channels | India Gypsum/Armstrong/AMF/Saint Gobain |
| 2. | Aluminium Framework/Aluminium Section | Jindal/Tata |
| 3. | Wood Skirting/Moulding/Lipping/Beading | C P Teak |
| 4. | Wood Preservative | STP Pentaphene Pale / Termiseal by PCI / Bison by British Paint |
| 5. | Fire Retardant Paint | Industrial grades of Nobel/Viper |
| 6. | Marine Ply with ISI:710 Mark | Green/Century/Sylvan |
| 7. | BWP Block Board (IS:1659) | M/s Green (BWP) Tajpuria (BWP), M/s Century BWPNo alternate brands from the same manufacturer allowed |
| 8. | Laminate (1 mm thick) | M/s Green, lam (New Mika), M/s Merino, M/s Century, |
| 9. | Door Closure (Heavy Duty) | Ebco / Ozone / Dorma / Godrej |
| 10. | Door Lock | Godrej/Ebco |
| 11. | Door Handles | Godrej / Hafele /Hettich / Ebco |
| 12. | Drawer/Storage Handle | Godrej / Hafele /Hettich / Ebco |
| 13. | Drawer/Storage lock (Multipurpose) | Godrej / Hafele /Hettich / Ebco |
| 14. | Night latch | Godrej |
| 15. | Screws | GKF/Nettle Fold |
| 16. | Hinges | CIEF |
| 17. | Sliding telescopic drawer channel | Ebco / Kombo / Earl Behari / Efficient Gadjets |
| 18. | Cable Organiser | Ebco/Innofitt Systems (CM 63C) |
| 19. | Adhesive | Fevicol SH / Araldite |
| 20. | Soft Board | Jolly Board |
| 21. | Vertical/Roller Blinds | Mac / Vista / Wincab |
| 22. | Glass | Modiguard /AIS / Saint Gobain |
| 23. | Paints (Synthetic Enamel / Acrylic Emulsion) | Asian Paints / Berger / Dulux |
| 24. | PVC Flooring | Krishna Vinyl / Armstrong / Birla |
| 25. | Texture Paint | Asian Paints / Berger / Dulux |
| 26. | G I Pipe | TATA(Medium)/Jindal Steel |
| 27. | Cement | Ultratech/Ambuja/ACC |
| 28. | Vitrified tiles | Johnson/Kajaria/Nitco/ASL |
| 29. | Ceramic Tiles | Johnson/Kajaria/Nitco/ASL |
| 30. | ACP | Alucobond/Alstone/Eurobond |
| 31. | Veneer (4mm) | Century/Ply |
| 32. | All materials not covered above | As per sample approved by Bank/Architect |