

INVITATION TO TENDER

GENERAL CONDITIONS OF CONTRACT

FOR

INTERIOR, ELECTRICAL & DATA CABLING WORKS

OF

UCO BANK

TNNLS BRANCH

AT

**TamilNadu National Law School,
Navalurkottupettu,
Tiruchy - 620009.**

Notice of Invitation To Tender

Sealed Tenders are invited in single bid from INTERIOR CONTRACTORS on the approved plan of the Bank who are only eligible to apply for taking up Interior furnishing works for UCO BANK TNNLS Branch. Tender Documents can be purchased from UCO BANK, ZONAL OFFICE, VIJAY TOWERS, 1st FLOOR, 22 FATHER RANDY STREET, R.S PURAM, COIMBATORE-641002, 04/10/2019 to 03/11/2019 before 5.00 pm except Sundays and Bank holidays.

Name of the work	: Interior Furnishing, Electrical and Data Cabling work at UCO Bank TNNLS Branch
Cost of application/tender document	: Rs. 500/-
Time and date of Submission of Tender Application	: Before 4.00 PM on 03/11/2019 at Zonal Office, Coimbatore
Place and Address for submission of tender/contact person/telephone no./e-mail address	: THE ZONAL MANAGER, UCO BANK, ZONAL OFFICE, VIJAY TOWERS, 1st FLOOR, 22 FATHER RANDY STREET, R.S PURAM, COIMBATORE – 641002. PH: 0422-4509901 / 4509904
Date, Time and place of opening of tenders	: 04/11/2019 at 3.30 PM
Earnest Money Deposit	: 1(One) percent of total bid amount quoted by you in the form of Demand Draft, payable at Coimbatore drawn in favour of the UCO BANK, ZONAL OFFICE COIMBATORE.
Security Deposit	: As per clause 9 of General conditions of Contract (Below)
Terms of Payment of Bills, if any	: Running account bills each valuing more than Rs. 2.00 lakhs will be honored
(Penalty clause) Liquidated Damages for delay	: In case of delay a penalty at the rate of 0.5% of the value of the estimate cost per week subject to a maximum of 5% of value of work done would be strictly imposed.
Stipulated time of Completion for the work/supply	: 30 Calendar days
Validity of the Tender	: 90 Calendar Days
Defects Liability Period	: 12 Months
Sales Tax. IT. Octroi. Levies	: The rates quoted to include GST or any other statutory obligation/tax on material or on finished works and the Bank will not entertain any claim whatsoever in this respect. However I.T and WCT will be deducted at source.
Electronic payment	: Electronic payment shall be preferred

1. GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERER.

1. Tenders are invited on behalf of **UCO BANK, ZONAL OFFICE, VIJAY TOWERS, 1st FLOOR, 22 FATHER RANDY STREET, R.S PURAM, COIMBATORE-641002**, for **Proposed Interior furnishing work for UCO BANK TNNLS BRANCH ,Trichy** to carry out the Interior, Electrical, & Data Cabling works.
2. Tender documents consisting of the plans, complete specifications, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the person whose tenders may be accepted, can be purchased from **UCO BANK, ZONAL OFFICE, VIJAY TOWERS, 1st FLOOR, 22 FATHER RANDY STREET, R.S PURAM, COIMBATORE-641002** of issued of tenders 04/10/2019 to 03/11/2019

The site for the work is available / or the site for the work shall be made available in parts, a specified below

3. Tenders which should always be placed in sealed cover with the name of project written on the envelopes will be received by **UCO BANK, ZONAL OFFICE, VIJAY TOWERS, 1st FLOOR, 22 FATHER RANDY STREET, R.S PURAM, COIMBATORE-641002** Up to 4.00 PM on 03/11/2019 and will be opened by him/authorized officer in his office on 04/11/2019 at 3.30 P.M. The tenders received after the stipulated time will not be accepted
4. The time allowed for the carrying out of the work would be 30 days from the date of written orders to commence work.
5. The contractors should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and requisite totals given.
6. Earnest Money amounting to 10% of Bid amount quoted only in the form of bank draft drawn in favor of **"UCO BANK" ZONAL OFFICE**, payable at COIMBATORE. Must accompany with each tender and each tender is to be in a sealed cover super/scribed "Tender for the Interior, Electrical & Data Cabling works at TNNLS Branch"
7. **Tender document consisting of the plans & complete specifications are enclosed**
8. The acceptance of the tender will rest with **"UCO BANK"** which does not find itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
9. **UCO BANK** reserves the right to accept the tender in full or in part and the tenderer shall have no claim for revision of rates or other conditions if his tender is accepted in parts.

10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. All rates shall be quoted on the proper form of the tender alone.
12. An item rate tender containing percentage below/above will be summarily rejected. However, where a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered.
13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Employer/Architects shall be communicated to the Employer.
14. Special care should be taken to write the rates in figure as well as in words, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures the words 'Rs' should be written before the figures of rupees after rounding off and followed by the words 'only'. While quoting the rate in schedule of quantities the word 'only' should be written closely following the amount and it should not be written in the next time.
15. **UCO BANK** does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rates.
16. GST shall be payable by the contractor and **UCO BANK** will not entertain any claim whatsoever in this respect. This particular aspect should be mentioned in tender notice.
17. The tender for works shall remain open for acceptance for a period of Ninety (90) calendar days from the date of opening of tenders. If any tenderer withdraws his tender before the said period, then the bank shall be at liberty to forfeit the Earnest Money paid along with the tender
18. The tender of the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may had/have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
19. It will be obligatory on the part of the tenderer to tender and sign and tender documents for all the component parts and that, after the work is awarded, he will have to enter into an agreement for each component with the competent authority **UCO BANK**.
20. The tenderer apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for other works.

21. The quoted price shall be fixed & no discounts are acceptable on the final price.
22. If the contractors or his representatives are to be absent from the site for the more than 3 days the contract is deemed to be terminated by him.
23. Tenders are to be on the prescribed format which can be obtained from the office of **UCO BANK, ZONAL OFFICE, COIMBATORE** on payment of sum of **Rs.500/-** by cash which is not-refundable. The time allowed for carrying out the work for the Interior, Electrical & Data Cabling works will be 30 Days, (Calendar days) from the same day after the date of written orders to commence work.
24. Issue of tender form will be stopped one day before the date fixed for the opening of tenders.
25. Power and Water will not be provided by the Employer. The contractor has to make the arrangement for the same. Sub-meter shall be provided by the contractor at his own cost.

C. A. Sengupta
31/10/2019

Signature of the Competent Authority

2-GENERAL CONDITIONS OF CONTRACT